



CONTACT

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BURJALKHALEEJ.KENYA@GMAIL.COM

BURJ AL-KHALEEJ PROFILE

2021/2022



**BURJ AL-KHALEEJ FOR MANPOWER
RECRUITMENT LIMITED**

INTRODUCTION

DEAR ALL,

A VERY NICE AND WARM WELCOME TO YOU ALL.

Our organization is an assembly of hardworking, experience, dynamic and dedicated professional working to provide quality and superior business solutions. We strongly stand to mediate between the jobs creators and the job seekers. Our commitment, to promote close relationship between the employers and the employees makes our organization one of the best to dealwith. We look forward in providing with the best of services to you in days to come.

Thank you for choosing **BURJ AL-KHALEEJ FOR MANPOWER RECRUITMENT** as your business partner.We assure you our best of services at all times.

Thanking you !

General Manager



ABOUT US

BURJ ALKHALEEG has redefined the process of global recruitment to a predictably accurate process with defined parameters for matching job skills of potential candidates with the job profiles of international companies. We as an overseas placement agency provide international job for skilled, semi-skilled & un-skilled workers with various corporate giants in the QATAR,OMAN,LIBYA BAHRAIN, KUWAIT, AFRICA, IRAQ . ASIA PACIFIC COUNTRIES,EUROPIAN COUNTRIES.



OUR MISSION

Our mission statement reflect our commitment to offering the highest quality service to our clients, candidates and all the other stakeholders we work with, as well as the delivery of our corporate social responsibility program to help the wider community. It demonstrate how we continually strive to go above and beyond to provide exceptional service

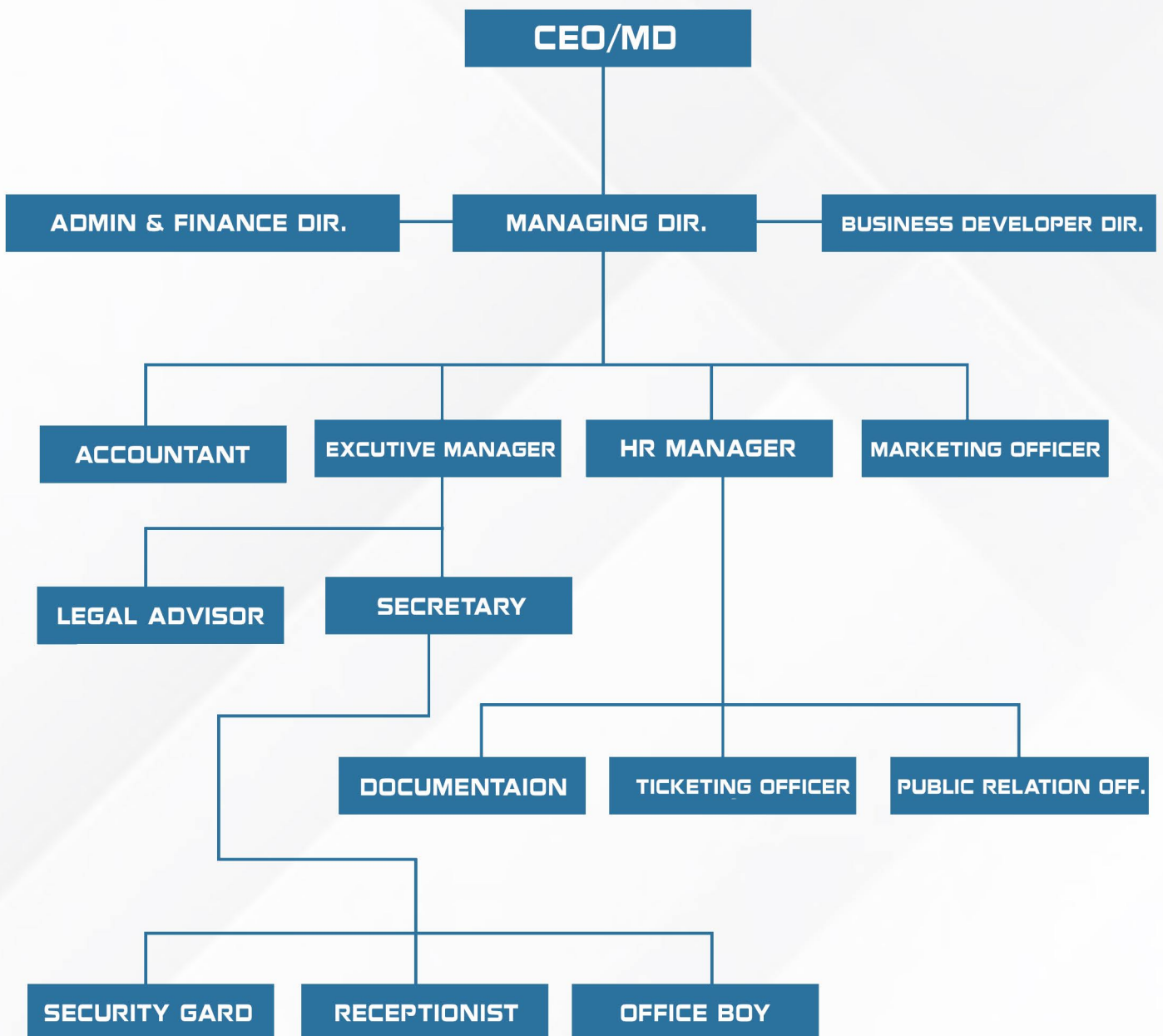
OUR GUARANTEE

We undertake to repatriate on our own expenses if any candidate deployed by **BURJ AL-KHALEEJ FOR MANPOWER RECRUITMENT**, who is found professionally or medically unfit or refuses to work specified by company with in a probationary period of 90 days from the date of his deployment.

WE SERVE



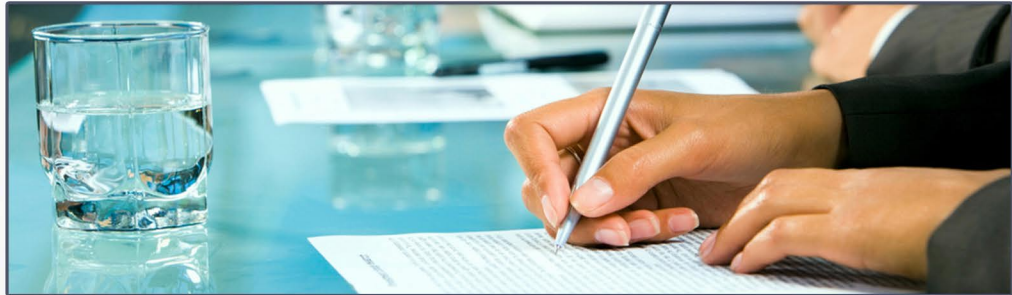
ORGANIZATIONAL CHART



REQUIRED DOCUMENTS

The requirement of document usually varies country to country but principally these types of documents are essential such as;

Demand Letter
Power of Attorney
Service Agreement
Employment Contract
Guarantee Letter



CATAGORIES WE PROVIDE



CONSTRUCTION

General Electrician
Gypsum Ceiling
Normal Welding
Technicians
Plumbing
Painters
Operators
Engineers
Heavy Drivers

ADMINISTRATION

Project Manager
Public Relation Manager
Chartered Accountants
Accountant/Cashier
Secretary/Executives
Clerk/Typist/Receptionist
Sales Personnel/Store Keeper
Computer Operator





HOTEL & HOSPITALITY

CHIEF food production
Cooking & preservation
Waiter, Bartender
Office Management
Receptionist
Room Boy
Laundry Man
Cleaners
Nurses

CLEANING & HOUSEKEEPING

Office Boy
Cleaner (Hospital, School)
Housekeeper
Care Giver
HOUSEMAID
Private Security
Official / Bank Security
Car Driver



SUPERMARKETS HYPERMARKET

Sales Supervisor
Salesmen/Salesgirl
Check out Cashiers
Trolley Boys
Shelves Rack Organizers
Store Keepers
Cleaners
Loading/Unloading Helper
Merchandiser



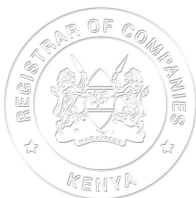
No. **PVT-Y2ULYYLV**

CERTIFICATE OF INCORPORATION

I hereby **CERTIFY** that,

BURJ-ALKHALEEJ FOR MANPOWER RECRUITMENT LIMITED

is on this date 24 Nov 2020 Incorporated under the Companies Act, 2015 and that the Company is
a **PRIVATE LIMITED COMPANY**.



.....
Registrar Of Companies

This is a system generated certificate. To validate this document send the word **BRS** to **21546**



BUSINESS REGISTRATION SERVICE
P. O. BOX 30031
NAIROBI
6 NOV 2021

To
AHMED MOHAMED ATTA SOLIMAN REZK
P.O. Box 3037
20100 - NAKURU

THE COMPANIES ACT, 2015

Records relating to the below company held by the Companies Registry as at 6 Nov 2021

COMPANY	BURJ-ALKHALEEL FOR MANPOWER RECRUITMENT LIMITED
COMPANY NUMBER	PVT-Y2ULYYLV
NOMINAL SHARE CAPITAL	5,000,000.00
NUMBER AND TYPE OF SHARES (VALUE PER SHARE)	ORDINARY: 1000 (KES 5,000.00 EACH)
DATE OF REGISTRATION	24TH NOV, 2020
REGISTERED OFFICE	P.O BOX 100 NAKURU TELEPHONE: +254703236049, EMAIL: BURJAKHALEELJ@GMAIL.COM COUNTY: NAKURU, DISTRICT: NAKURU DISTRICT , LOCALITY: NAKURU STREET: BIA SHARA, BUILDING: MATT BLD ROOM IV
POSTAL ADDRESS	P.O BOX 100 NAKURU
ENCUMBRANCES	

Name of Directors and Shareholders of the above company with their particular are as follows

NAME	DESCRIPTION	ADDRESS	NATIONALITY	SHARES
AHMED MOHAMED ATTA SOLIMAN	SHAREHOLDER	P.O BOX 1487	EGYPT	
JACKLINE SAIDI MAKANGA	DIRECTOR/SHAREHOLDER	P.O BOX 100 NAKURU	KENYA	ORDINARY: 510
TOTAL				510

Yours Faithfully,
REGISTRAR OF COMPANIES



REF NO: OS-69FKXKJE

DISCLAIMER: THIS IS A SYSTEM GENERATED CERTIFICATE AND DOES NOT REQUIRE A SIGNATURE



COUNTY GOVERNMENT OF NAKURU



Website: www.nakuru.go.ke
P.O Box: Nakuru County HQ, 2870-20100
Email: info@nakuru.go.ke

N2022

Nakuru West Sub County

Licence No. **2022/C21E2361601** Year **2022**

Grants This

TRADE LICENCE

To

Business No. C21E23616	Business Name BURJ-ALKHALEJ FOR MAQNPOWER RECRUITMENT LIMITED		
Certificate of Registration/ID No. PVT-2YULYYLV	PIN Number PO51969904X	VAT Number	Contact Person JACKLINE SAIDI MAKANGA

To engage in activity / business / profession or occupation of:

Activity Code & Description:	615: Small Professional Services Up to 2 practitioners
Detailed Activity Description:	*CONSTRUCTION* [Small Professional Services Up to 2 practitioners]

Having Paid Business License Fees Of:

KES 25,000.00

KES (In words) * TWENTY FIVE THOUSAND ONLY*****

Business under this license shall be exclusively conducted at the address indicated below:

Plot No. 3/346	Physical Location: SHABAB	Ward: Shaabab
Postal Address	Telephone 073545091/0703236049	Fax & Email:

Validity Period:

Date Issued:
21 Mar 2022

Expiry Date:
31 Dec 2022



Permit issued by:

[Signature]
For County Treasury
21/3/22



Printed by: *ondiege Monica Anyango*

Notice: Granting this license does NOT EXEMPT the business identified above from complying with current regulations on Health and Safety as established by the Government of Kenya and the COUNTY GOVERNMENT OF NAKURU



See Conditions Overleaf

No: 11296



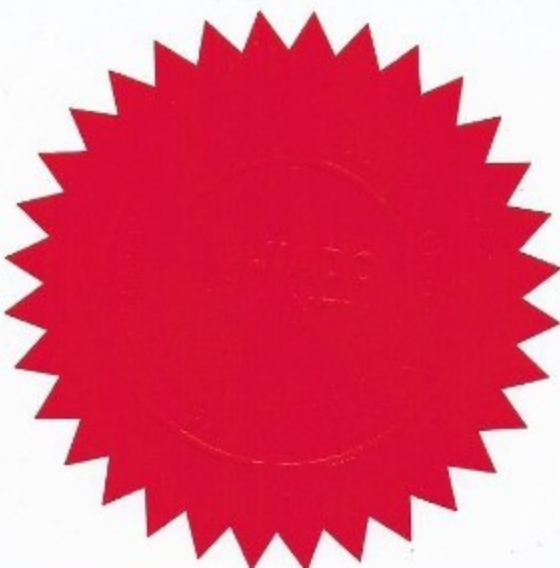
This is to Certify that

**BURJ AL-KHALEEJ FOR MANPOWER
RECRUITMENT LIMITED**

is a member of the
Kenya National Chamber
of Commerce and Industry

From

June 2022 to **June 2023**



A handwritten signature in black ink, which appears to read 'Duncan Keen', is written over a horizontal line.

**Duncan Keen,
Chairman,
Kajiado County**



REPUBLIC OF KENYA



N? 000182

SERIAL No. FL.....

NATIONAL EMPLOYMENT AUTHORITY

REGISTRATION CERTIFICATE

REF/NEA/FE&LE/S/.....1058

Issued to

BURI-AKHALEES FOR MANPOWER RECRUITMENT LIMITED

Located at

PLOT NO. 31346, SHAABAB STREET, NAKURU.

As an accredited Private Employment Agency involved in the recruitment of Kenyan Nationals for Overseas and Local Employment including domestic workers destined to Saudi Arabia, UAE and Qatar only in line with the requirements of the Labour Institutions Act, 2007.

Valid from 19TH MAY, 2022

To 18TH MAY, 2023

Signed

Director of Employment

Date 20TH MAY, 2022

MEMBERSHIP NO.

0 0 / 113

NO:047

Year May 2022 -
May 2023



ASMAK

Certificate of Membership

This is to certify that

Burg-Alkhaleej for Manpower Recruitment Ltd

is a member of

**ASSOCIATION OF SKILLED MIGRANT AGENCIES
OF KENYA**

Chairman



Secretary



THANK YOU

